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 Jail Administrator

Video Visitation Policy

Effective Date: September 25, 2016

**Objective**

The Marion County Sheriff's Department will transition to video visitation using the Vendengine software.

**Overview**

General inmates incarcerated in the Marion County Jail will receive one (1) thirty minute visit each week.

Trustee inmates incarcerated in the Marion County Jail will receive two (2) thirty minute visits each week.

Two (2) visitors will be allowed per visitation session assuming both visitors want to swap out during the session.

Visitation will be allowed at the Marion County Jail from 8:00 AM until 6:00 PM on the following days:

Jail Location	Visitation Day
A – Block	Tuesday
Isolation and Protective Custody (using Booking Visitation Monitor)	Wednesday
B – Block	Thursday
Female Block	Friday
Trustee Block	Saturday

**Procedure**

1. Visitors should report to the Marion County Jail approximately 10 minutes before starting a visitation session.
2. The jail staff will log each visitor in before allowing them to proceed to a visitation monitor.

3. Dispatch Staff will advise female inmates their visitor(s) has arrived. And Jail Staff will advise male inmates their visitor(s) has arrived.
4. When a video visitation ends or is terminated, the visitor should leave the visitation area immediately without any disruptions.

### **Rules**

1. All inmates must be fully dressed in uniform during visitation.
2. All visitors must be 18 years of age or older.
3. All visitors must present valid state issued ID to sign in.
4. No food, drinks, tobacco, packages, purses, or weapons of any kind can be brought into the visitation area.
5. No cell phones allowed.
6. All visitors must be dressed properly. Inappropriate clothing such as sleeveless shirts, shorts or skirts above the knee, revealing clothing, see-through clothing, or any other clothing that may be deemed unacceptable will not be permitted.
7. Visitors who appear to be under the influence of any intoxicant or who display unruly behavior will not be permitted to visit and are subject to arrest.
8. Visitors may be subject to search of their person. Failure or refusal to submit to a search of his/her person will result in denial of visitation.
9. Visitors and inmates are required to display appropriate behavior during visits. Vulgar language and profanity is not permitted. Displaying of chest or genitals is not permitted.
10. Visitors and inmates are prohibited from inappropriate display of affection and suggestive activity.
11. Visitors can only visit with one inmate per visitation session.
12. Visitors will not be allowed to leave the visitation area and return. After leaving your monitor, the visitation is over.

### **Termination of Visitation**

The Jail Administrator has the authority to monitor and record visitation sessions and terminate them with or without warning. Visitation is a privilege and may be denied, revoked, limited, or suspended when the visit would threaten safety, security or good order of the facility or when visitation rules are not followed by either the inmate or visitor. Privileges may be suspended or terminated for inappropriate behavior or misuse of the visitation system.